CITY OF MIAMI BEACH Office of the City Manager Letter to Commission No. 236-2005



Date: September 13, 2005

To:

Mayor David Dermer and

Members of the City Commission

From:

Jorge M. Gonzalez

City Manager

Subject:

Beautification Committee's Holiday Decorations Discussion

As committed to you on September 8, 2005, in Commission agenda Item C7L concerning the City's holiday decorations, the selected vendor, Christmas Designers, Inc., will be presenting decoration concepts and ideas at this month's regularly scheduled and publicly noticed meeting of the Beautification Committee. The members of the Holiday Decorations Evaluation Committee will also be invited to attend this meeting.

The meeting will be held on Thursday, September 15, 2005, at 1:00 P.M. at City Hall First Floor Conference Room, 1700 Convention Center Drive. The discussion will focus on concepts, sites and decoration schemes. The Beautification Committee will provide input and comments to the Administration prior to the final scope of services being approved.

You are invited to attend this meeting, view the potential concepts and provide input to this exciting holiday project.

Please advise if you have additional comments, questions or concerns.

C:

Robert C. Middaugh, Assistant City Manager Kevin Smith, Parks & Recreation Director Fred Beckman, Public Works Director Gus Lopez, Director of Procurement

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